

Features added to Troy Vision V3.0.36

Holidays

The setting (shown highlighted in red below) to view holidays is now remembered and reflected in the holiday count shown at the bottom of the Troy main window.

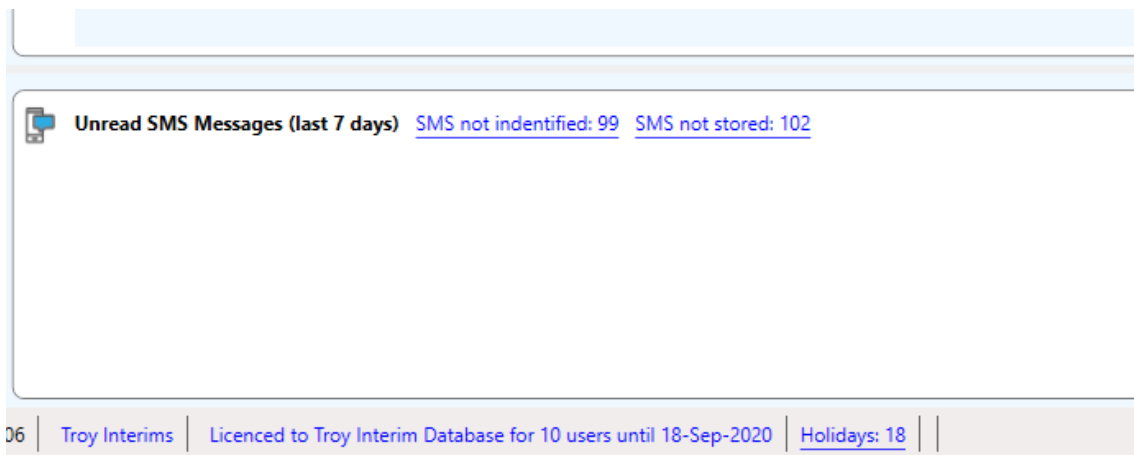


Fig. 1 – Holiday Count on Troy Main Window

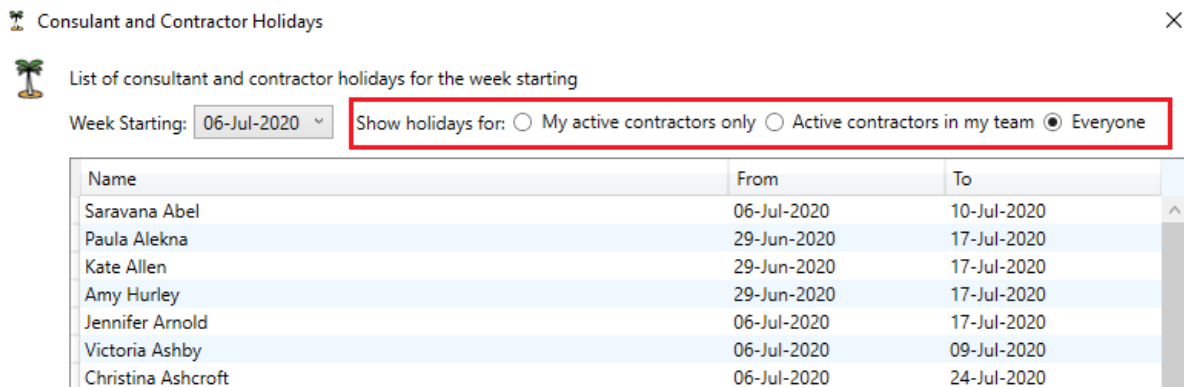


Fig. 2 – Holiday View

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It is now also possible to amend holidays from the availability window of an individual, by double clicking upon any day of the holiday.

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
29 Jun Holiday	30 Holiday	1 Jul Holiday	2 Holiday	3 Holiday	4 Holiday	5 Holiday
6 Holiday	7 Holiday	8 Holiday	9 Holiday	10 Holiday	11 Holiday	12 Holiday
13 Holiday	14 Holiday	15 Holiday	16 Holiday	17 Holiday	18	19
20	21	22	23	24	25	26

Fig. 3 – Holidays shown within availability which can now be edited from here

Notes

It is now possible to paste just the text (without formatting) into the notes section for an item. It can be done by a new icon (highlighted in red) or by pressing Ctrl + Shift + V.



Fig. 4 – Pasting just the text into a note

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Time to Fulfilment Chart

The Time to Fulfilment chart has been enhanced so that the data can be filtered by division and internal interviews can be ignored from the results. This way, the number of days to interview will be that of client interviews only. By default, this option is unticked. *Please be aware, that with the ignore internal interview option ticked the chart will take a little longer to produce.*

The screenshot shows the 'Time to Fulfilment' configuration window. It includes a 'Charts' tab, a description of the chart, and several filter options. The 'Jobs Entered' section has radio buttons for 'All Jobs', 'Year to Date', and 'Custom', with date pickers for a custom range. The 'Formula to use' section has radio buttons for 'Days between', 'Days from job entered date', and 'Use placement start and interview date', along with a checkbox for 'Ignore internal interviews'. The 'Broken down by' section has a dropdown menu set to 'Branch' and a 'For division' dropdown set to 'All Divisions'. A 'Get Fulfilment' button is located below the filters. The chart area is currently empty, showing the text 'Average days to fulfilment'.

Fig. 5 – Time to fulfilment

The filter by division option is not applicable when the data is broken down by division, as Time to Fulfilment information will be gathered across all divisions.

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Interview Locations

It is now possible to add, remove and maintain interview locations. The interview locations are separate to that of the company address and can be used to enter the address of hotels, conference centres where candidates may be interviewed.

Interview Details

Interview Date: 11/07/2020

Interview Time: 09:00 [Enter time using 24hr clock](#)

Place interview into my Outlook Calendar

Interview With: [No contacts selected](#) [Clear Contacts](#)

Interview Location: Other Location

Name	Address One	Town	County	Pc
Crown Plaza Hotel	65 The Strand	London		W
Hilton National	Oxford Street	London		W
O'Sheas Pub	56 Milltown Lane	London		E1
Simpkins Hotel	Sloane Street	London		SW
The Crown &...	6 Liph Street	Southampton	Hampshire	SO

Status: Interview Confirmed

Highlight: No Highlight

Fig. 6 – Interview Locations

To maintain interview locations, select 'other location' from the interview location drop box then right mouse click to bring up the menu.

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Other

When prompting to save the list after the user has elected to close the window of people, companies, jobs and contracts, a cancel option has been added allowing the user to return back to the window without closing.

The attachment name when emailing a job profile to a candidate has been changed to the job description and reference number. Previously, the job description and company name were used.

A problem has been cured where an exception fault would occur when editing a candidate whose middle name started or finished with a space.

When importing companies, it is now possible to set the contact type for subsequent contacts imported against a company that already exists, or has already been imported. The first contact will always be imported as the main contact (contact type 01). For example, say the import file contains five separate rows with the same company, but five different contacts. The first contact imported will be imported as the main contact, and the other four set to the contact type selected.