

## Features added to Troy Vision V3.0.49

### KPI's

A number of new features have been introduced into the KPI's within this version of Troy.

#### Splitting new job by type

A setting has been introduced which when configured will break down the new job KPI into permanent and contract roles. To configure this setting, open the KPI's settings window, which can be found by clicking upon the settings icon within the KPI window and then ticking the option highlighted in *figure 1* below.

Activities Configuration

Activities | Targets | Nudge Alerts

Configure activities that you wish to monitor consultants upon

Code	Activity	Type	Status	Analysis
BUSDEV	Business Development Calls	Call	Logged	
CVG	CV's Generated	CV Generation		
CVSENDS	Cv Submissions	Sendout		
EMAILS	Emails that have been logged	Email	Logged	
INTER	Interviews	Interview Confirmation		
MEETING	Meetings Arranged	Meeting		
NEWCAND	New Candidates			
NEWCOMP	New Companies			
NEWJOB	New Perm Jobs			
NEWJOBC	New Contract Jobs			
PLACE	Placement Fees			

Consultant activity web portal URL:

For new jobs, companies, and candidates use the item consultant rather than the consultant who entered them

Split new job kpi's into perm and contract

Only show KPI's for activities with a target associated with them

Figure 1 - Splitting jobs by type and show activities with targets only

When the option to split jobs is ticked, you will see a new activity entitled 'New Contract Jobs' and the existing new job activity will be renamed as 'New Perm Jobs'. The contract activity is new, so it will need targets configured against it, if appropriate.

<b>New Companies</b>				
Date	Target	Actual	%age	
This Year	0	2	100	
<b>New Perm Jobs</b>				
Date	Target	Actual	%age	
This Year	0	21	100	
<b>New Contract Jobs</b>				
Date	Target	Actual	%age	
This Year	0	2	100	
<b>Placement Fees</b>				
Date	Target	Actual	%age	
This Year	12000	19450	162	

Figure 2 – New jobs split into two separate activities

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### Showing only targeted activities

The second new addition to the KPI functionality is the ability to view only activities which have targets associated with them, see *figure 1* for the configuration.

With this setting configured, only activities with a target associated with them will be shown. This is handy if consultants have different targets, as now they will only see the activities appropriate for them, without the window being cluttered with activities which are of no interest.

### **Message Centre**

The Store Emails function within the Message Centre has been enhanced so that it is now possible to update the CV of a candidate using the attachment of an email.

Store Email(s)

Store the email or emails against the selected candidate / contact

**Store the email(s) against**

Selected candidate / contact below  The suggested candidates and contacts

Selected candidate / contact:  Nobody selected

Status:  Analysis:  Highlight:

Associated With

**Attachments**

If email has attachments  Store against the individual  Store against history event

Update CV in

**Emails to store**

Selected email  Ticked Emails

View the candidate / contacts details once email is saved

Figure 3 – New option to update CV

Simply tick the box to update the CV and choose which category the CV is to be stored within. *Please note, that the first Word or PDF that is attached to the email will be considered the CV. The other attachments (if any) will be stored against the individual.*

It is now also possible to drag email(s) from Outlook directly onto the candidate / contact page where the window in *figure 3* will be displayed allowing you to store the email against the individual. If you wish, you can change the individual to store the email against, by clicking the '...' button.

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### Employment Entry

A new setting has been introduced (within the Creating Settings window for people) that when configured will automatically categorise a candidate with the user fields of their employer company in addition to any settings that they already have. This will occur when a new employment record is added to a candidate. The candidate will be categorised with the user field groups common to both companies and candidates within the division.

Professional: Prof Quals      Memberships: Affiliations

✕ Other Settings

Default status: Active

Allow D.O.B:

Create candidates as:  Interested in permanent work    Interested in contract work

Default location: Home

Set candidate as: Active when a placement is removed

Employment creation:  Sync user fields with selected company

☰ Candidate Summary

Figure 4 – Categorising people using company user fields when creating employment record